

Central Bedfordshire
Council
Priory House
Monks Walk
Chicksands,
Shefford SG17 5TQ

**This meeting
may be filmed.***



**Central
Bedfordshire**

please ask for Rebecca Preen
direct line 0300 300 4193
date 03 December 2015

NOTICE OF MEETING

CORPORATE RESOURCES OVERVIEW & SCRUTINY COMMITTEE

Date & Time

Tuesday, 15 December 2015 10.00 a.m.

Venue at

Room 14, Priory House, Monks Walk, Shefford

Richard Carr
Chief Executive

To: The Chairman and Members of the CORPORATE RESOURCES OVERVIEW & SCRUTINY COMMITTEE:

Cllrs P A Duckett (Chairman), J Chatterley (Vice-Chairman),
Mrs C F Chapman MBE, K Ferguson, R W Johnstone, J Kane, D McVicar, T Swain
and N Warren

[Named Substitutes:

Mrs A Barker, C C Gomm, A Ryan, B Walker and T Woodward]

All other Members of the Council - on request

**MEMBERS OF THE PRESS AND PUBLIC ARE WELCOME TO ATTEND THIS
MEETING**

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AGENDA

1. **Apologies for Absence**

Apologies for absence and notification of substitute members

2. **Minutes**

To approve as a correct record the Minutes of the meeting of the Corporate Resources Overview and Scrutiny Committee held on 27 October 2015 and to note actions taken since that meeting.

3. **Members' Interests**

To receive from Members any declarations of interest and of any political whip in relation to any agenda item.

4. **Chairman's Announcements and Communications**

To receive any announcements from the Chairman and any matters of communication.

5. **Petitions**

To receive petitions from members of the public in accordance with the Public Participation Procedure as set out in Annex 2 of Part A4 of the Constitution.

6. **Questions, Statements or Deputations**

To receive any questions, statements or deputations from members of the public in accordance with the Public Participation Procedure as set out in Annex 1 of part A4 of the Constitution.

7. **Call-In**

To consider any decision of the Executive referred to this Committee for review in accordance with Procedure Rule 10.10 of Part D2.

8. **Requested Items**

To consider any items referred to the Committee at the request of a Member under Procedure Rule 3.1 of Part D2 of the Constitution.

Reports

Item	Subject	Page Nos.
9	<p>Executive Member Update</p> <p>To receive a brief verbal update from the Deputy Leader and Executive Member for Corporate Resources.</p>	* Verbal
10	<p>5 Year Plan Performance Monitoring</p> <p>To receive an update relating to the 5 Year Plan.</p>	* 7 - 10
11	<p>Partnering Legal Services Bid</p> <p>To receive additional information relating to proposals to partner Legal Services.</p> <p>Further information can be found via the following link, with access to the full Executive report.</p> <p>http://centralbeds.moderngov.co.uk/documents/g4945/Public%20reports%20pack%20Tuesday%2001-Dec-2015%2009.30%20EXECUTIVE.pdf?T=10</p>	* presentation to follow
12	<p>Update on IT Strategy</p> <p>To receive a further update regarding the IT strategy and consider measures to mitigate departmental pressures.</p>	* 11 - 26
13	<p>Scrutiny of Responsive Council</p> <p>To receive a presentation that will enable Members to discuss and agree their approach to a collaborative review of the Responsive Council priority detailed in the 5-year plan.</p>	* presentation to follow
14	<p>Public Opinion - how our residents see Central Bedfordshire and the Council</p> <p>To receive a report regarding public opinion of Central Bedfordshire and the Council.</p>	* 27 - 30
15	<p>Council Assets</p> <p>To scrutinise the Council's forward plans with regards to assets and consider the most appropriate recommendations for investment or sale of land assets.</p>	* 31 - 40
16	<p>Q2 Revenue, Capital and HRA Budget Monitoring</p> <p>To receive a presentation regarding the Revenue, Capital and HRA Budget Monitoring Report. More information can be accessed via the link below, providing details of the full Executive report.</p>	* 41 - 50

<http://centralbeds.moderngov.co.uk/documents/g4945/Public%20reports%20pack%20Tuesday%2001-Dec-2015%2009.30%20EXECUTIVE.pdf?T=10>

17 **Work Programme 2014/15 & Executive Forward Plan** * 51 - 56

The report provides Members with details of the currently drafted Committee work programme and the latest Executive Forward Plan.

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Central Bedfordshire Council

CORPORATE RESOURCES OVERVIEW & SCRUTINY COMMITTEE

December 2015

Central Bedfordshire's Five Year Plan 2015-20

Advising Officers:

Richard Carr, Chief Executive

(richard.carr@centralbedfordshire.gov.uk)

Deb Broadbent Clarke, Director of Improvement and Corporate Services

(deb.broadbent-clarke@centralbedfordshire.gov.uk)

Georgina Stanton, Chief Communication Officer

(georgina.stanton@centralbedfordshire.gov.u)

Purpose of this report

1. To introduce the proposed approach to delivery and performance management of the Five Year Plan..

RECOMMENDATIONS

The Committee is asked to:

1. Consider and provide feedback on the proposed approach to the delivery and performance management of the Five Year Plan.

Issues

Corporate Planning within Central Bedfordshire

1. Following the election of a new Administration in May 2015, a new Five Year Plan has been developed.
2. The plan, which was agreed at Full Council in November, spells out the Council's strategic priorities over the coming period. Collectively, these priorities are designed to ensure Central Bedfordshire remains a great place to live and work.
3. The priorities, which were refined following consultation with Overview and Scrutiny Committees and other stakeholders, are:

- Enhancing Central Bedfordshire
 - Improving education and skills
 - Delivering great services for residents
 - Protecting the vulnerable and promoting wellbeing
 - Being an efficient and responsive Council
 - Creating stronger communities
4. Taken together, these priorities are designed to ensure Central Bedfordshire remains a great place to live and work.

Delivering the Plan

5. Whilst the priorities have been reviewed and refreshed, it is proposed that the Council's conventional approach to rigorous performance monitoring and reporting is maintained, with quarterly reports to Executive under the three categories of People, Place and Making it Happen.
6. However, in light of the refreshed priorities specific programmes of activity and measures of performance are under consideration.
7. At the December Committee, the Leader of the Council, James Jamieson will share the proposed approach to:
- Defining the key performance indicators and milestones against which the overall performance of the Council and delivery of the Five Year Plan will be evaluated.
 - Examining the range of driver indicators, which will collectively influence the achievement of the key performance indicators.
 - Exploring the programmes of activity which will enable the Council to feel confident about its ability to perform effectively and meet if not exceed the targets it has set itself.
8. Each of the Overview and Scrutiny Committees will be invited to give their feedback on the overarching approach to programme and performance management and the key performance indicators that are particularly relevant to their area of focus, i.e. Children's Services, Corporate Resources, Sustainable Communities and Social Care, Health and Housing.

Agreeing our approach

9. Following the Overview and Scrutiny process, it is envisaged that the first report to Executive reflecting the new performance indicators will be early in 2016.

Council Priorities

11. In November 2015 the Council confirmed its priorities as outlined in this report and the proposed approach to performance management is a critical to the delivery of these.

Corporate Implications

Legal Implications

12. There are no legal implications in developing a new performance model in relation to the Five Year Plan.

Financial Implications

13. The Council's Medium Term Financial Plan will become the financial expression of what the Council aspires to achieve through the priorities and targets set out in the Five Year Plan, and specifically its ambition to become an increasingly efficient and responsive Council.

Equalities Implications

14. Public authorities have a statutory duty to promote equality of opportunity, eliminate unlawful discrimination, harassment and victimisation and foster good relations in respect of nine protected characteristics; age disability, gender reassignment, marriage and civil partnership, pregnancy and maternity, race, religion or belief, sex and sexual orientation.

Conclusion

15. The delivery of the Council's Five Year Plan will form the basis of our core programme of activity against which performance will be measured.
16. The Council will be held accountable by its success or failure to deliver against the plan by the public, stakeholders and staff.

Appendices

None.

Background Papers

1. The following background paper was taken into account and is available on the Council's website:

Our Five Year Plan – Central Bedfordshire Council
2015 – 20

<http://www.centralbedfordshire.gov.uk/council-and-democracy/local-government-in-central-bedfordshire/five-year-plan/default.aspx>

Digital Transformation

December 2015



Customer First - lessons

There Have been successes;

- Overall 1687 transactions online last month
- Over 30% of highways reports from customer are now via the portal
- 172 housing benefits forms were started by customers last month

But – **too slow.**

- Internal lack of 'buy in'
- supplier difficulties throughout,
- IT in recovery, methodology

Customer First 1 now finished – some services never addressed. Customer First 2 never started – replaced by Care Act.

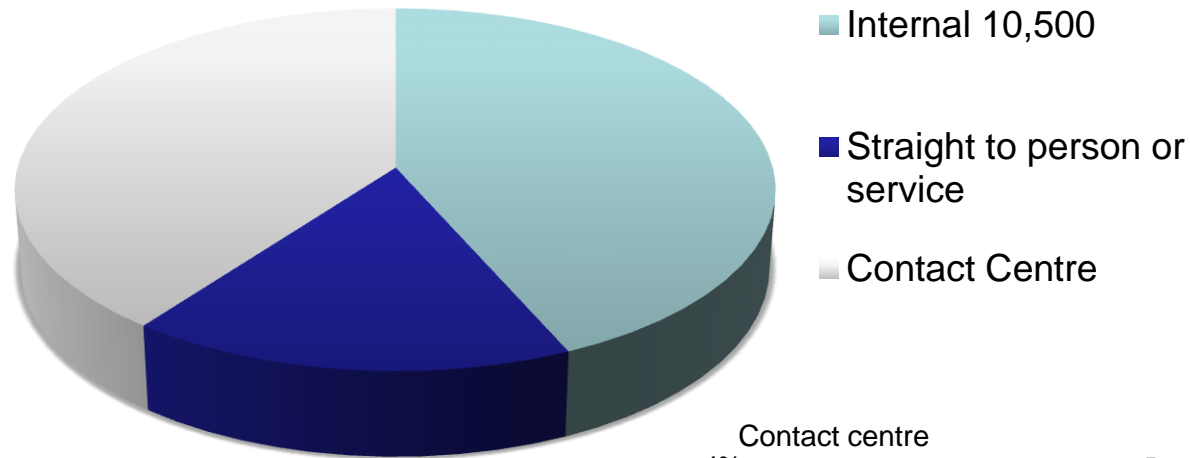
Result: less online than anticipated and slower development = less savings

Chosen method was CRM centric. This has changed to Service centric – using existing supplier software to provide services to CBC residents rather than developing for CRM.

Development scope has been broaden to include all Council Digitisation needs.

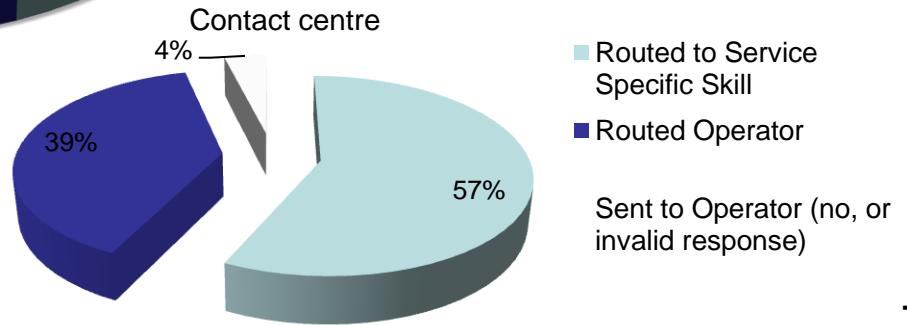
Voice dial

25000 calls a month

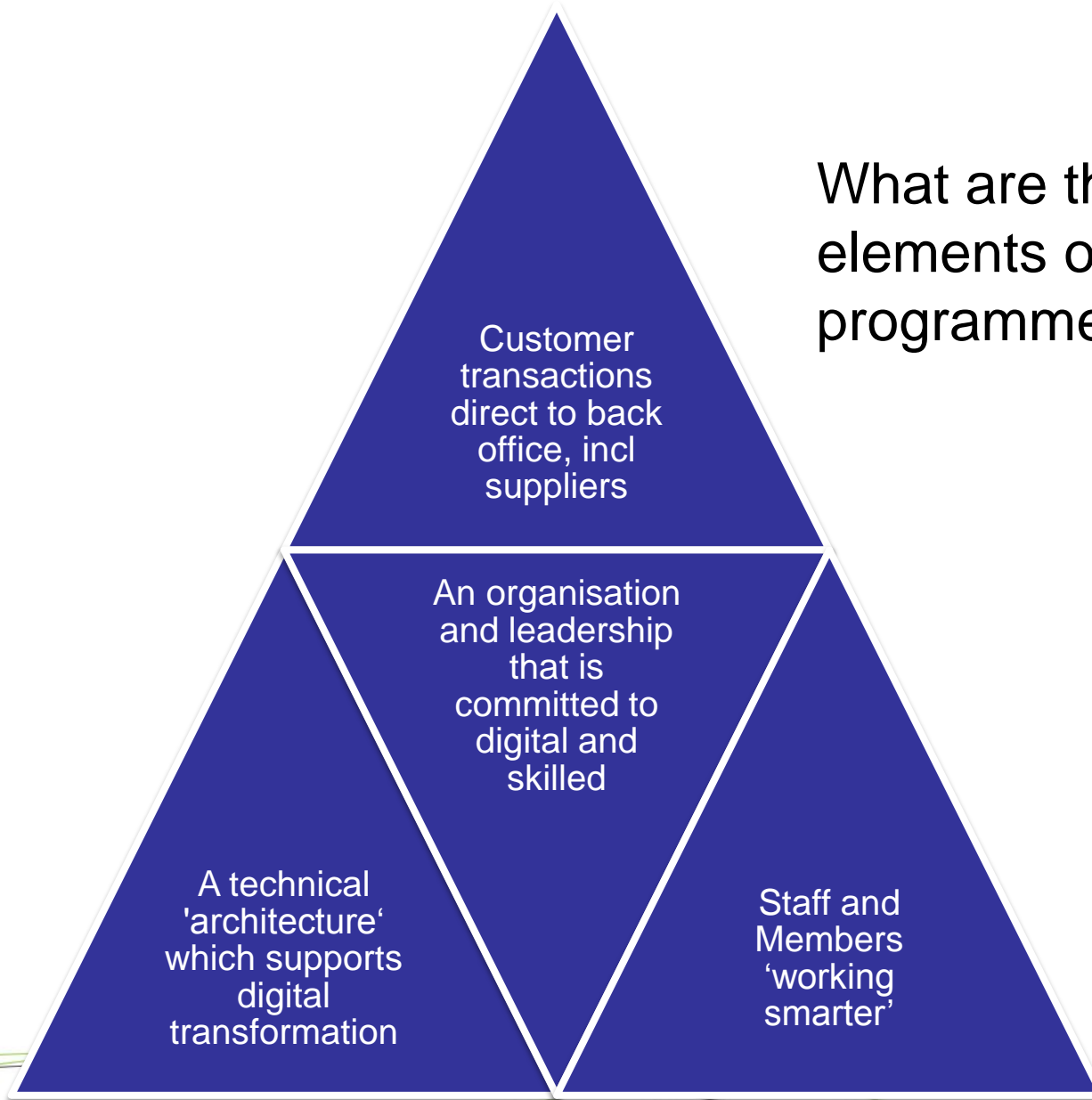


Top Five

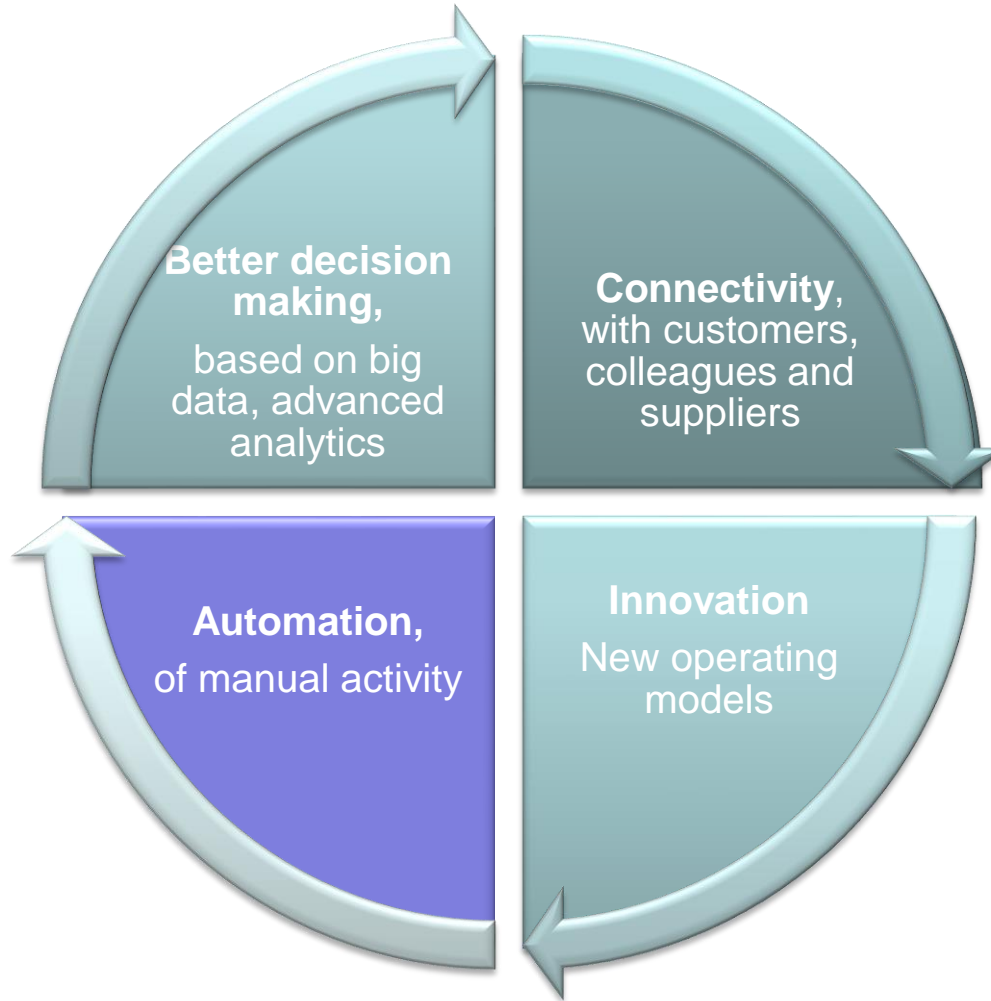
1. Housing
2. Council tax
3. Household recycling
4. Housing Benefit
5. Social services



What are the elements of the programme?



The benefits ...



While becoming more efficient...

Why are we doing it?

Customer Service

- any time, any where, self service preferred by majority of residents
- consistent service
- more and better information

Lower Costs

- lower cost transactions
- fewer service staff required
- potential to combine operations through shared services

Better working arrangements

- eliminating the 'paper chase'
- more flexible working
- less fixed accommodation needed

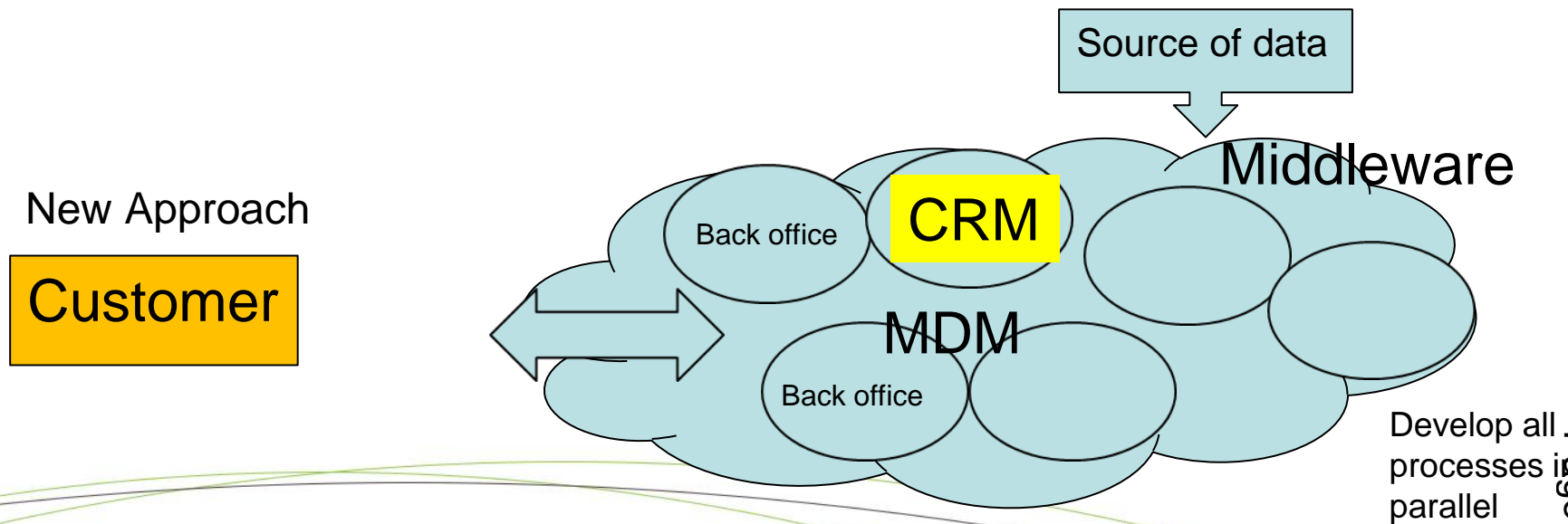
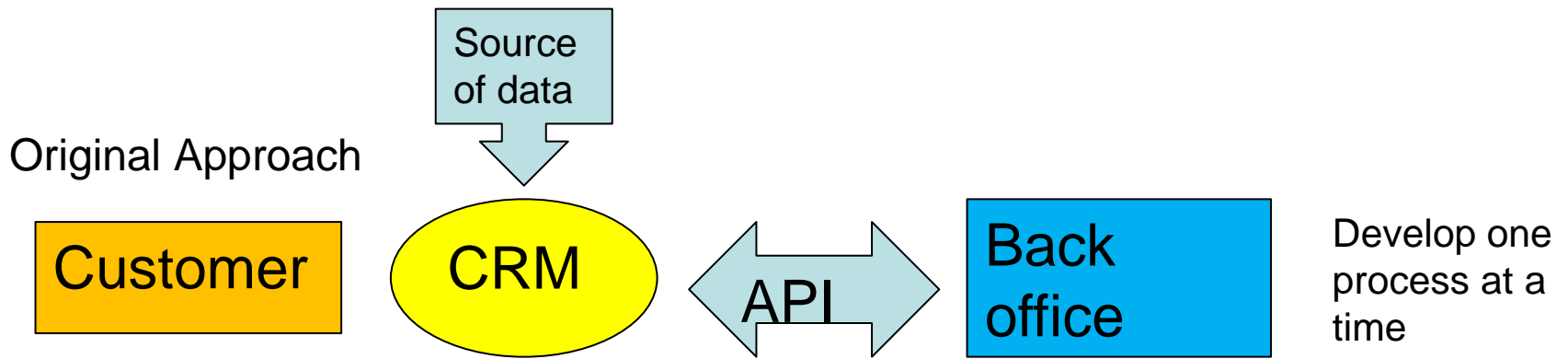
The change for customer service...

Most CBC line of business service providers now have on line Resident self service modules available that can be used by the Council.

The plan is to present the functionality that already exists in the market place for each of our services, to our Residents, branded as a CBC offering, and brought together in one easy to understand Council offering.

- The approach requires the minimum 'new development' by CBC.
- Is the fastest path to having the functionality in place.
- Will provide the best support arrangements through the service suppliers.
- Provides existing and user tested solutions rather than 'special arrangements

Change in technical approach



Which back office systems?

CBC On Line Offering for Residents

Childrens' services to be determined

CBC Data Observatory
Astun Technologies

Waste Management
WhiteSpace-Biffa

Complaints
Apteam, Respond

Housing,
Aaeron First Touch

Licensing,
iDox, Top Level Forms

Highways Reporting
Ringway
Jacobson

Revenues & Benefits
IEG4 Forms

Planning Applications
National Portal,
Idox

Adult social care – waiting
National Guidance

Registrars
Ziporrah

Range of Smaller Services
Misc Vendors

The CBC website as the 'front door'



CBC Back Office Systems

The Timelines

Available documentation provides details of each aspect of the delivery.

For Childrens' and Adults' services we are in dialogue about requirements – some of it driven by national agenda e.g. adults' and NHS links.

The approach to rapid delivery is running many independent processes in parallel.

Each one of the processes is mostly independent of the others and can proceed at its own pace.

Each one generally requires both capital investment (buying the software and implementing it, and getting the infrastructure in place) and revenue (see next slide). Hence the MTFP capital allocation.

The Approach – Internal Processes

‘PaperLite’ works with individual services to eliminate unnecessary processes reduce print, move internal processes on line and right-size paper storage.

73 process either completed and digitised or in hand.

Need to go further and faster to achieve target by 2017. Now prioritising highest ‘value’ rather than low hanging fruit

Related Developments

In addition to the Resident facing developments there is a range of digital improvements underway that will impact internal CBC operations. These include:

- **Single View of the Customer / Client Index** – A development to bring together all of our knowledge about our residents to allow us to improve service, detect fraud and focus social services on the most vulnerable.
- **Learning Management and eRecruitment** – We currently have multiple systems for recording training and development, organising places on courses etc., and an inadequate corporate one. We need one solution across the board. Our online recruitment system is woeful and out of support – we need a new one.
- **Extensive Upgrades and Improvement to IT Services** – Better, more secure services across CBC including Wi-Fi in all CBC buildings.
- **Development of Mobile Working Technologies** – Enabling easier, more productive working while away from the office.

The Investment

Digital Transformation is tied into virtually all aspects of development work at CBC – resident facing services, IT infrastructure upgrades and improvements, new mobile working arrangements, new telephony, improved desktop offerings.

We have agreed a root and branch review of the way IT is funded both capital and revenue across the council which will be underway shortly.

Capital pays for change as well as IT – over MTFP investing

16/17=£2m, 17/18=£3m, (break point) 18/19=£2m, 19/20=£1.5m

The direct investment above is supplemented by directorate and grant funding and by the ICT infrastructure programme.

Not all development can be capitalised – each programme generates about £30k in revenue costs, sometimes more. Hence the need for revenue support £500k pressure.

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Central Bedfordshire Council

CORPORATE SERVICES OVERVIEW & SCRUTINY COMMITTEE

15 December 2015

Public Opinion – how our residents see Central Bedfordshire and the Council

Advising Officers:

Deb Broadbent Clarke, Director of Improvement and Corporate Services

(deb.broadbent-clarke@centralbedfordshire.gov.uk)

Georgina Stanton, Chief Communication Officer

(georgina.stanton@centralbedfordshire.gov.u)

Purpose of this report

1. To update Members on the current position on resident perceptions and to present new analysis of our research based on the socio economic characteristics of our communities.

RECOMMENDATIONS

The Committee is asked to:

1. Consider and provide feedback on the presentation of our resident survey data as analysed by socio economic characteristics of our communities.

Issues

Our approach to market research

1. Whilst the national mandate for all local authorities to regularly conduct residents' surveys was lifted in 2010, Central Bedfordshire Council has continued to regularly seek feedback from its customers.
2. Following baseline research in 2009, biennial surveys have been conducted with representative and statistically robust samples of residents.

3. The methodology for these surveys has been consistent (telephone surveys conducted) which has enabled the Council to understand residents' perceptions and whether these have changed over time.
4. In addition to the biennial research, tracker surveys are run more regularly to monitor opinion on some key indicators and with a smaller sample of customers.

Current position

5. The Council conducted its last large scale resident survey in September 2014 and the results were reported to the Corporate Resources Overview and Scrutiny Committee last year.
6. The tracker survey conducted in September shows that there have been no statistically significant shifts in public opinion on our main indicators.

These include:

Overall satisfaction with the Council
Perception of value for money
The extent to which residents feel informed about the Council
The extent to which residents would speak highly about the Council.

Additional research

7. In addition to reviewing our survey results in broad terms, we have further examined how different elements of our community regard Central Bedfordshire as a place to live.
8. Specifically the marketing segmentation tool, Mosaic, has been used to analyse the perceptions of our residents according a range of social, demographic and economic factors.
9. At appendix one, a series of slides includes this research which will be presented at Committee.

Council Priorities

10. In November 2015 the Council confirmed its priorities as outlined in the Five Year Plan. Our market research work helps the Council to monitor its performance against all of its priorities and, as part of our commitment to be an efficient and responsive Council, it enables us to understand and respond to our customers' opinions and preferences.

Corporate Implications

Legal Implications

11. Our research is conducted in line with best practice by an independent and specialist research agency, Public Perspectives Ltd with further analysis conducted by the Council's in house Communications and Insight Team.

Financial Implications

12. The costs of our market research are met from within current budgets.

Equalities Implications

13. Public authorities have a statutory duty to promote equality of opportunity, eliminate unlawful discrimination, harassment and victimisation and foster good relations in respect of nine protected characteristics; age disability, gender reassignment, marriage and civil partnership, pregnancy and maternity, race, religion or belief, sex and sexual orientation. The provision of high quality market research which is informed by accurate information about the profile of the respondents (including race, gender, disability etc.) enables us to analyse and monitor whether there are any inconsistencies or underlying issues of concern from an Equalities and Diversity perspective.

Conclusion

The Council has achieved significant improvements in how it is perceived as a service provider and as a local authority.

There remain issues of concern to residents, which feature to a lesser or greater extent depending on their circumstances. By understanding such issues, the Council is able to develop targeted responses that are most likely address and resolve them.

Appendices

Appendix One – Public Opinion – how our residents see Central Bedfordshire and the Council

Background Papers

1. The following background paper was taken into account;

Central Bedfordshire Council Resident Survey 2014
Central Bedfordshire Council Tracker Survey 2015

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Presentation to Overview & Scrutiny Committee

Community Services – Assets
15th December 2015

Assets – our Key Deliverables

1. Optimise Capital Receipts.
2. Optimise Revenue Income.
3. Reduce Revenue costs.
4. Provision the accommodation we need now and in the future, to provide services.
5. Project delivery for a range of CBC clients.
6. Provide residential development opportunities across Central Bedfordshire.

Increase capital Receipts – the History.

- In each year we had a target to deliver at least £10m of capital receipts.
- Three years ago we delivered - £3m
- Two years ago we delivered - £2m
- Last year we delivered - £986k
- At the 6 month point of this year we had delivered - £285k
- We have put a lot of focus and effort into this, we delivered £500k in November, we have £2.25m due in January, and anticipate a further £900k by the end of February 2016.
- So for this year we should deliver approximately £4m.
- We will receive £5m from the BBC disaggregation funds and £5m from the Stratton Park development. These should both deliver next year.

What have we learnt?

- In our MTFP we didn't have enough projects to give the level of redundancy necessary.
- We have things within our control that we have not managed well.
- We do not control the whole process.

What has changed?

- Programme management now exists for all estates, projects, and FM key deliverables. We know the status of every major project, what actions need to be taken and what our staff resource requirements are to deliver them.
- Monthly review and exception reporting takes place.
- We have identified more projects to generate capital receipts.
- We have identified commercial partnership resources which can be called upon as needed to accelerate a project.
- We are matching resource to the value of outcomes.

What is in the capital receipts plan for next year?

- We have a 5 year forward programme of projects which will deliver capital receipts.
- We are working on a broader programme of projects which will allow for some slippage.
- We will deliver at least £12m of that next year.
- We will review our new processes to see how we can speed up delivery - with a view to generating sustainable annual returns for CBC.
- We will seek to refresh our property holdings through strategic acquisition.

Revenue Income

- We currently generate £6.5m of revenue income a year.
 - Recharges - £684k
 - Customer and client revenue - £1.6m
 - Non-HRA rent income - £2.23m
 - General income - £127k
 - Misc. Income - £1.9m
- We currently spend £6m of revenue in running cost a year. So a net income of circa £0.5m

Reduce Revenue costs

We are in the process of moving from several buildings – which will generate revenue savings for CBC of £500k, through the Working Smarter Project.

We are currently developing an accommodation plan for corporate property rationalisation which should deliver significant savings we are in the process of confirming the details, and have the potential to unlock both capital receipts and revenue savings.

Financial Summary – deliverables in next 5 years

- Move to annual capital receipts from commercial estate of £12m.
- One-off corporate estate rationalisation capital receipt from reduced numbers of operational buildings.
- Reduction of the overall revenue budget through more efficient working and rationalising building numbers.

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Corporate Resources Overview & Scrutiny Committee 15 December 2015

Financial Results for Q2- September 2015

Slide 1

Key Points to Note :

Full Year Forecast

- Forecast outturn position as at September 2015 is over budget by £0.6M (£1.3M in August). This is mainly as a result of pressures within SCHH and Children's Services, offset by a forecast underspend in Community Services.
- SCHH have increased their forecast overspend to £1M (£0.9M in August). Children's Services have increased their forecast overspend to £1.3M (£1.2M in August). Both Directorates continue to look to mitigate the overspends. Community Services have a forecast underspend of £0.9M (£0.1M in August). This is primarily due to increased Section 38 income and reduced waste related costs.
- We are holding a contingency of £2.1M against which no call has yet been made. If this contingency is released along with the £0.75M budget for Care Act pressures then this would result in an underspend of £2.25M.
- Last year at September 2014 the forecast overspend was £1.1M.
- The underspends in ICS and Corporate Resources are due to an increase in forecast HRA recharges as well as a delay in recruitment to the Local Land Charges Manager post.

- The underspend in Corporate Costs is a result of less than budgeted interest charges which offsets the Customer First pressure .

Year to Date

- YTD Spend excluding Schools & HRA is £0.7M behind budget (£0.05M ahead of budget in August 2015 and £0.5M behind budget in September 2014).

Reserves

- The general fund full year forecast position includes a **net** £0.7M proposed use of reserves.
- In terms of use of General Fund earmarked reserves, SCHH are forecast to use £1M, Children's Services £1.2M, Regeneration £0.1M, Community Services £1.2M, and ICS £0.2M.
- This is offset by the creation of a £2M EMR for the New Homes Bonus (NHB) which we will receive in 2015/16. This was a conscious decision within the MTFP to both reduce reliance on NHB and to build a fund for investment. There is also a budgeted transfer to EMR of £500k to top up the Redundancy Reserve and £400k to top up the Insurance Reserve. Total proposed transfer to reserves is £3.9M.

Risks and Upsides

- Quantified Risks and Opportunities indicate a net risk of £0.6M (£1.4M in August).

Debt

- Overall debt is £12.9M compared to £9.4M in August. Debt over 61 days is £5.8M (45%). August £5.8M (62%).
- Work is continuing to analyse the debt and ensure effective and efficient recovery procedures are followed.
- There is particular emphasis on the debts with Bedfordshire CCG, with review meetings in place and on s106 and s278 debts.

Table 1

Directorate	Year to Date - September P6			Full Year		
	Budget £m	Actual £m	Variance £m	Budget £m	Forecast Outturn £m	Variance £m
SCHH	31.9	32.4	0.4	63.9	64.8	1.0
Childrens Services	21.6	22.5	0.9	44.0	45.3	1.3
Community Services	20.5	19.8	(0.8)	40.9	39.9	(0.9)
Regeneration	2.1	1.7	(0.5)	4.8	4.7	(0.1)
Public Health	0.0	0.1	0.1	0.0	0.0	0.0
Improvement & Corporate Services	8.0	7.7	(0.4)	16.4	16.2	(0.2)
Corporate Resources	2.2	1.9	(0.2)	4.7	4.6	(0.2)
Corporate Costs	4.2	3.9	(0.4)	11.7	11.5	(0.2)
Total Excl Landlord Business	90.6	89.9	(0.7)	186.5	187.1	0.6
Schools	0.0	(0.0)	(0.0)	0.0	0.0	0.0
Landlord Business	(0.2)	(0.2)	0.0	0.0	0.0	0.0
Total	90.4	89.7	(0.7)	186.5	187.1	0.6

Note: 1. Assets are now reflected in Community Services

2. Any minor rounding or signage differences are due to linking to detailed appendices.

Key Points to Note :

Full Year Forecast

- The approved budget including HRA and also deferred spend from 2014/15 (approved by Executive in July) is £161M (gross). The gross forecast is below budget by £32.8M (September 2014 £19.2M against a lower budget of £134.7M). The net forecast is £24.1M below budget.
- The main reasons are : Community Services are only currently forecasting to spend to the level of grant secured on the A421 (M1 J13) project. The remaining £6M spend on the scheme will only proceed once grant is secured (anticipated 2016/17). £4.7M of the Household Waste Recycling Centres (HWRC) redevelopment project budget and £2.8M of the Thorn Turn Waste Park budget is forecast to be deferred to 2016/17.
- The forecast for Woodside Link has also been reduced by £7M since August .The previous forecast was based on the planned work schedule provided by Balfour Beatty, which following a review is considered unrealistic so the forecast has been amended accordingly. The project will not be delayed as a result.
- Children's Services are also expecting to spend £1.4M less than budgeted on New School Places, due to an update in the grant allocation for 2015-16 and a revised programme of delivery.

Key Points to Note :

Year to Date

- YTD Spend is £15.7M below budget (£6.6M in September 2014). Actual spend is £46.1M compared to £46.4M last year.
- This is a surprisingly low year to date position compared to overall budget due to; delays to the A421 (M1 J13) project (£2.3M), delays to HWRC redevelopment (£2.2M) and lower than expected spend on highways & transport (£6.3M). It is expected that with the exception of the A421, spend in these areas will catch up during the year.

Capital Receipts

- YTD Capital Receipts are £286k and the full year forecast is £3M. The budget is £13.1M.

September 2015

Capital Forecast

Table 2

Directorate	Year to Date P06			Full Year 2015/16			Year to Date P06			Full Year 2015/16		
	Gross Budget	Gross Actual	Gross Variance	Gross Budget	Gross Forecast	Gross Variance	Net Budget	Net Actual	Net Variance	Net Budget	Net Forecast	Net Variance
	£m	£m	£m	£m	£m	£m	£m	£m	£m	£m	£m	£m
CS	9.5	9.8	0.2	31.3	29.8	(1.5)	0.3	0.3	0.0	2.7	0.6	(2.1)
Community Service	35.4	22.8	(12.7)	90.4	64.2	(26.2)	20.8	14.9	(5.9)	60.0	41.1	(18.9)
Improvement & Corporate Services	2.6	2.0	(0.6)	6.2	6.2	0.0	2.6	2.0	(0.6)	6.2	6.2	0.0
Corporate Resources	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0
Regeneration	2.4	1.8	(0.6)	3.5	5.2	1.7	0.6	1.0	0.4	1.3	1.7	0.3
ASCHH	2.3	1.4	(1.0)	7.8	3.7	(4.1)	0.3	0.4	0.1	2.9	2.1	(0.9)
Total Exc HRA	52.2	37.7	(14.5)	139.2	109.1	(30.2)	24.6	18.6	(6.0)	73.2	51.7	(21.5)
HRA	9.6	8.4	(1.2)	21.8	19.2	(2.6)	9.6	8.4	(1.2)	21.0	18.3	(2.6)
Total	61.8	46.1	(15.7)	161.0	128.3	(32.8)	34.1	27.0	(7.2)	94.1	70.0	(24.1)

This gross position reflects the level of activity to deliver the Councils capital programme. The net position reflects the Council's commitment to fund the capital programme.

- Note: 1. Assets are now reflected in Community Services
 2. Any minor rounding or signage differences are due to linking to detailed appendices.

Slide 8

- Revenue year to date (YTD) – on budget after use of reserves.
- Forecast outturn surplus of £6.194M (£5.940M August) compared to budget of £6.509m, a reduction of £0.315M. The surplus is moved to reserves so nil variance reported.
- Additional corporate recharges (£0.302M), reduced forecast income from delayed opening of the Priory View development and reduction in recharges to General Fund (£0.706M).
- Offset by projected reduced spend on Maintenance (£0.586M) and reduced interest payments (£0.132M).
- Capital YTD under spend £1.159M (£1.117M August). Underspend on Priory View (£0.657M) and Creasy park (£0.107M) due to delays on site.
- Capital outturn forecast underspend £2.625m due to advice received on procurement timeline for the Croft Green development (£2.8m).

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Meeting: Corporate Resources Overview & Scrutiny Committee
Date: 15 December 2015
Subject: Work Programme 2015 – 2016 & Executive Forward Plan
Report of: Chief Executive
Summary: The report provides Members with details of the currently drafted Committee work programme and the latest Executive Forward Plan.

Contact Officer: Rebecca Preen, Scrutiny Officer
Public/Exempt: Public
Wards Affected: All
Function of: Council

CORPORATE IMPLICATIONS

Council Priorities:

The work programme of the Corporate Resources Overview & Scrutiny Committee will contribute indirectly to all 5 Council priorities. Whilst there are no direct implications arising from this report the implications of proposals will be details in full in each report submitted to the Committee.

RECOMMENDATION(S):

- 1. that the Corporate Resources Overview & Scrutiny Committee**
 - (a) considers and approves the work programme attached, subject to any further amendments it may wish to make;**
 - (b) considers the Executive Forward Plan; and**
 - (c) considers whether it wishes to add any further items to the work programme and/or establish any Task Forces to assist it in reviewing specific items.**

Overview and Scrutiny Work Programme

1. Attached is the currently drafted work programme for the Committee.
2. The Committee is now requested to consider the work programme attached and amend or add to it as necessary.

Overview and Scrutiny Task Forces

3. In addition to consideration of the work programme, Members may also wish to consider how each item will be reviewed i.e. by the Committee itself (over one or a number of Committee meetings) or by establishing a Member Task Force to review an item in greater depth and report back its findings.

Executive Forward Plan

4. Listed below are those items relating specifically to this Committee's terms of reference contained in the latest version of the Executive's Forward Plan to ensure Members are fully aware of the key issues Executive Members will be taking decisions upon in the coming months. The full Executive Forward Plan can be viewed on the Council's website at the link at the end of this report.

Ref	Issue	Indicative Exec Meeting date
Non Key Decisions		
1.	Quarter 2 Performance Monitoring Report 2015/16	12 January 2016
2.	Draft Budget 2016/17 and Medium Term Financial Plan	12 January 2016
3.	Draft Capital Programme 2016/17 to 2019/20	12 January 2016
4.	Draft Budget for the Housing Revenue Account (Landlord Service) Business Plan	12 January 2016
5.	5 Year Plan Performance Monitoring	12 January 2016
6.	Budget 2016/17 and Medium Term Financial Plan	9 February 2016
7.	Capital Programme 2016/17 to 2019/20	9 February 2016
8.	Budget for the Housing Revenue Account (Landlord Service) Business Plan	9 February 2016
9.	December 2015 Quarter 3 Revenue Budget Monitoring	9 February 2016
10.	December 2015 Quarter 3 Capital Budget Monitoring	9 February 2016
11.	December 2015 Quarter 3 Housing Revenue Account Budget Monitoring	9 February 2016
12.	Treasury Management Strategy	9 February 2016
13.	Quarter 3 Performance Report	05 April 2016

Conclusion

5. Members are requested to consider and agree the attached work programme, subject to any further amendments/additions they may wish to make and highlight those items within it where they may wish to establish a Task Force to assist the Committee in its work. This will allow officers to plan accordingly but will not preclude further items being added during the course of the year if Members so wish and capacity exists.

Appendix – Corporate Resources Overview and Scrutiny Work Programme.

Background reports:

Executive Forward Plan (can be viewed at any time on the Council's website) at the following **link**:- <http://www.centralbedfordshire.gov.uk/modgov/mgListPlans.aspx?RPId=577&RD=0>

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Appendix A – CR OSC Work Programme

OSC Date	Report Title	Description
02 February 2016	Draft Budget 2016/17 and MTFP	To receive a report on the Draft Budget 2016/17 and MTFP
02 February 2016	Digital Transformation Strategy	To receive a report regarding the Digital Transformation Strategy
02 February 2016	Treasury Management Strategy	To receive a report on the Treasury Management Strategy
02 February 2016	Council Website	Developing news and information services
02 February 2016	Draft Budget for the Housing Revenue account (Landlord Service)	To receive a report on the Draft Budget for the Housing Revenue account (Landlord Service)
02 February 2016	Draft Capital Programme	To receive a report on the Draft Capital Programme
22 March 2016	Q3 Capital Budget Monitoring	To receive a report on the Q3 Capital Budget Monitoring
22 March 2016	Q3 Revenue Budget Monitoring	To receive a report on the Q3 Revenue Budget Monitoring

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